

**Affidavit on Judicial Stamp Paper (Costing of Rs.100/-)**

**Specimen for Undertaking**

I, (Name of Owner), Owner of (Name of Institution) located at (Address of the institution) Islamabad have established the institution on (Date of establishment) in Urban/Rural Area of Islamabad Capital Territory (ICT) and got registration of my School with this Authority. However, the School management hereby solemnly affirms that we are bound to abide by all the building bye-laws of Capital Development Authority (CDA) / Housing Society or Union Council / or any other relevant body, as and when applicable to our institution / Premises.

2. It is also solemnly affirmed that above mentioned statement is true to the best of my knowledge and nothing has been concealed in it.

Deponent:

Signature: \_\_\_\_\_

Name of the Owner: \_\_\_\_\_

CNIC No. \_\_\_\_\_

School Address: \_\_\_\_\_

Witness-I:

Name of Principal: \_\_\_\_\_

CNIC No. \_\_\_\_\_

Witness-II:

Name of 2<sup>nd</sup> Witness: \_\_\_\_\_

CNIC No. \_\_\_\_\_

To be attested by Notary Public

**REGULATORY FEE SCHEDULE OF REGISTRATION / RENEWAL / FEE DETERMINATION FOR PRIVATE EDUCATIONAL INSTITUTIONS (PEIs) OF ISLAMABAD CAPITAL TERRITORY (ICT)**

Sr. #	Maximum Monthly Fee Charged by the Institution (Rs.)	Fee for Initial Registration	Annual Renewal Fee
1.	Less than 301	Gratis	Gratis
2.	301 to 1,000	20,000	10,000
3.	1,001 to 3,000	30,000	15,000
4.	3,001 to 6,000	60,000	30,000
5.	6,001 to 10,000	80,000	40,000
6.	10,001 to 15,000	100,000	50,000
7.	15,001 to 20,000	120,000	60,000
8.	20,001 to 25,000	150,000	75,000
9.	25,001 to 30,000	180,000	90,000
10.	30,001 and above	200,000	100,000

- a) Fee means the maximum monthly tuition fee and all other charges being charged per student in any grade on monthly basis, irrespective of number of students.
- b) In case the institution does not qualify for registration or renewal of registration after first inspection, as the case may be, subsequent inspection to check the deficiencies will be charged @ 10% of the initial fee.
- c) The Authority shall not process any fee increase proposal beyond 5% for fee determination unless the institution has deposited the corresponding charges which shall not be less than the amount of annual renewal fee.
- d) This regulatory fee schedule will be applicable w.e.f 15th December, 2021 and till further order.